



Delivering Excellence Every Day

**MIAMI-DADE COUNTY
PUBLIC WORKS DEPARTMENT**

**REQUIREMENTS WHEN SUBMITTING A BOND FOR SUBDIVISION
IMPROVEMENTS**

1. ESTIMATE OF IMPROVEMENTS APPROVED BY FRANK RODRIGUEZ, (305) 375-2707
2. AGREEMENT FOR CONSTRUCTION AND MAINTENANCE OF SUBDIVISION IMPROVEMENTS FULLY EXECUTED BY LAND OWNER AS PER OPINION OF TITLE
3. COLLATERAL (LETTER OF CREDIT, CASHIER'S CHECK ACCOMPANIED BY A W-9 FORM, CERTIFICATE OF DEPOSIT AND/OR SAVINGS PASS BOOK)
4. OPINION OF TITLE (FOR LIMITED LIABILITY COMPANY, LIMITED PARTNERSHIP OR JOINT VENTURE MUST INDICATE WHO CAN EXECUTE THE AGREEMENT ON BEHALF OF ENTITY)
5. COPY OF FINAL PLAT AS REQUIRED ON THE AGREEMENT FOR CONSTRUCTION OF SUBDIVISION IMPROVEMENTS
6. EFFECTIVE OCTOBER 15, 2005 THE FOLLOWING FEES APPLY:

A) INITIAL SUBMITTA AND REVIE OF AGREEMENT AND LETTER OF CREDIT	\$200.00
B) REVIEW OF CORRECTED BONDING DOCUMENTATION	\$ 50.00
C) PROCESSING OF REDUCTION OF BOND AMOUNT	\$100.00

PLEASE NOTE

ANY CHANGES OF THE PLAT NAME AND/OR OWNERSHIP CHANGE WILL ADVERSELY IMPACT THE INITIAL APPROVAL OF THE BOND, POTENTIALLY CAUSING THE PLAT TO MISS A PROJECTED BOARD OF COUNTY COMMISSIONERS MEETING. CHANGES AFTER THE BOARD OF COUNTY COMMISSIONERS HAS APPROVED THE PLAT WILL REQUIRE RE-EXECUTION OF THE ORIGINAL BOND DOCUMENTS, THEREBY, DELAYING THE RECORDATION OF SAID PLAT IN THE PUBLIC RECORDS OF MIAMI-DADE COUNTY.

PLEASE REFER TO THE "COUNTY COMMISSIONERS AGENDA DEADLINES" AND "NOTICE TO SURVEYORS AND DEVELOPERS", POSTED ON THE PUBLIC WORKS/LAND DEVELOPMENT WEBSITE FOR **SUBMITTAL AND APPROVAL REQUIREMENTS.**

<http://www.miamidade.gov/pubworks/landlotdev>